

## PHASE 1 WORK PLAN

May 20 Present draft of Needs Assessment questionnaire

Assign charter schools to be visited by committee members for the purpose of gathering responses to the Needs Assessment questionnaire for presentation to the committee on June 10

Assign three committee members to a Legal & Financial Issues ad hoc committee for the purpose of gathering information on the following subjects for presentation to the committee on June 24:

- Property ownership issues
- Operation of facilities under and outside of Prop 39
- Eligibility for SB 740 and federal Charter School Facilities grants to leases of Prop Z funded properties
- Constraints upon revenues derived from Prop Z funded properties outside Prop 39

Assign three committee members to a Site Discretionary and Bond Series Cash Flow ad hoc committee for the purpose of preparing background information proposals for the Committee's consideration at its June 10<sup>th</sup> meeting relative to:

- Establishment of a Proposition Z site discretionary funding formula
- Options for the committee to consider with regards to completion of Prop S approved projects including whole-site modernization projects, i21 technology completion, and unexpended Prop S site discretionary allocations

Development of draft Mission Statement

Discuss engagement of a consultant for the purpose of guiding the committee through development of policies and procedures relative to the following critical path steps:

- Define Permitted Uses of Funds
- Criteria for Allocation of Funds within Permitted Use Categories
- Application Process and Requirements
- Funding of Pre-Application Fact Finding and Prelim Design (including process to award and use funds for this purpose)

June 10 Action to Approve Mission Statement

Site Discretionary and Bond Series Cash Flow ad hoc committee: Prop Z Site Discretionary Funding Formula [action item]

Presentation of Needs Assessment interview responses by committee members

June 10 (Continued)

Discuss of Needs Assessment results

Site Discretionary and Bond Series Cash Flow ad hoc committee: Presentation and discussion of options with regards to completion of Prop S approved projects

Possible agenda item related to engagement of consultant

June 24    Legal & Financial Issues ad hoc committee report out

RRF